



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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Minutes of Meeting of 45th IQAC Advisory Committee Meeting

Held "Online – WebEx" on 30.09.2023, from 3:00 pm

In Chair: Dr. G Pardha Saradhi Varma, Hon'ble Vice-Chancellor, KLEF

The 45th Advisory Committee Meeting by Internal Quality Assurance Cell, KLEF was held on 30.09.2023.

Hon'ble Vice Chancellor Professor (Dr.) G. Pardha Saradhi Varma, in his foreword, welcomed all attendees and appreciated rigorous efforts put in by IQAC, which is reflected in improved Rankings by various Agencies, viz. QS I-GAUGE, etc. After this, the Hon'ble Vice-Chancellor handed over the proceedings to Dr. K. Ramakrishna, Dean (Quality) to continue further and take up the agenda for the meeting. The Dean-Quality commenced the meeting by once again welcoming the members.

Discussion on Agenda Items:

The Agenda Items for discussion are given below.

A. Reporting Items:

1. Submission of AQAR_2022-23
2. Submission of IIQA to NAAC
3. QS-i GAUGE Ratings 2023
4. QS-i GAUGE Advanced E-Lead Certification 2023
5. CHRONICLE All India Engineering Colleges Survey – 2023
6. Outlook-ICARE Rankings 2023: Top 160 Private Engineering Institutes
7. Shortlisted: FICCI award on "Excellence in Creating Employment"
8. NAAC External Audit: Dr. N. Jayasankaran's report
9. NAAC sensitization Workshop on "University readiness for successful onsite NAAC Peer Team Visit: Concerns and Challenges"

B. Agenda Items:

1. ATR on the Last IQAC Advisory Committee meeting held on 27-06-2023.
2. Status report of 3rd cycle of NAAC – SSR preparation
3. ISO Surveillance certification is due in October 2023
4. Vigilance Awareness Week 2023
5. World Quality Day 2023

6. Internal audit on SSR data
7. Academic Administrative Audit
8. IQAC Initiatives
9. Status Report for Strategic Plan 2018-23 & Deployment of Strategic Plan 2023-28
10. Stakeholder's Feedback
11. Any other item, with the permission of the Chair.

Reporting Item 1: Submission of AQAR_2022-23

The Dean (Quality) informed the members that AQAR_2022-23 was submitted on 7 August 2023, which is a pre-requisite to go for NAAC 3rd Cycle of Accreditation.

Reporting Item 2: Submission of IIQA to NAAC

The Dean (Quality) informed the members that efforts are under way to submit IIQA to NAAC next week.

Reporting Item 3: QS I-GAUGE Ratings 2023

The Dean (Quality) informed the members that KLEF retained overall "Diamond" Rating in QS I-GAUGE Ratings 2023 as KLEF was accorded Diamond Rating in 2019 also. However, KLEF enhanced its scores in most of the criteria except in R & D. KLEF scored less marks under citations per paper, which affected the Rating in R & D, which in turn resulted in Gold Ranking in R & D. In 2019, KLEF got Diamond rating on 5 criteria, Gold in 2 criteria and Silver in one criterion, which yielded 1059 out of 1400 marks, resulted in "Diamond" overall rating. In the present context, KLEF obtained Platinum rating in 5 criteria, Diamond rating in 3 criteria and Gold in One criterion (this time there are 9 criteria as against 8 in 2019), which yielded 1232 out of 1400 marks. KLEF could have obtained overall "Platinum" rating with additional 28 marks or so. The members appreciated the efforts of IQAC and the entire KLF family and hoped that KLEF could obtain an overall "Platinum" rating in 2025.

Reporting Item 4: QS I-GAUGE Advanced E-Lead Certification 2023

The Dean (Quality) informed the members that KLEF retained Advanced E-Lead Renewal Certification 2023 by QS I-GAUGE as KLEF was accorded the Advanced E-Lead Certification in 2020 also. This This certification is a representation of the results following a verification and validation process to certify the preparedness of institutions to conduct online Teaching & Learning. The certification process involved rigorous data collection, evaluation and assessment of performance metrics as set out in the methodology. The members appreciated the efforts of IQAC and the entire KLF family for this achievement.

Reporting Item 5: CHRONICLE All India Engineering Colleges Survey – 2023

The Dean (Quality) informed the members that KLEF obtained 3rd rank in the ALL-INDIA Top Engineering Colleges and A+++ Grade in ALL-INDIA Grade-Wise Top Engineering Colleges in the survey conducted by CHRONICLE All India Engineering Colleges Survey – 2023.

Reporting Item 6: Outlook-ICARE Rankings 2023: Top 160 Private Engg Institutes

The Dean (Quality) informed the members that KLEF obtained 19th rank in the Top 160 Private Engineering Institutes in the Outlook-ICARE Rankings 2023.

Reporting Item 7: Shortlisted: FICCI award on "Excellence in Creating Employment."

The Dean (Quality) informed the members that KLEF has been shortlisted by FICCI in the **Excellence in Creating Employment** Category. He also informed the members that the Dean (Skill Development & Student Progression) presented KLEF's case to FICCI on 29th September 2023 (online) and hoped for the best.

Dr. P. Thrimurthy, External Expert felt that KLEF could have been shortlisted under "Excellence in Institutional Social Responsibility" category too as significant work is being done since 2018 under Smart Village Revolution project, which is funded wholly by KLEF's internal resources.

Reporting Item 8: NAAC External Audit: Dr. N. Jayasankaran's report

The Dean (Quality) informed the members that External Peer Team consisting of renowned Management Guru and NAAC Consultant, Dr. N. Jayasankaran, Former Vice Chancellor, Kanchi University and Dr. S. Govind, Professor, Rajagiri Vidyapeetham conducted audit during 27–29 July 2023. Following are some of the important observations:

- Throughout the audit duration dedicated involvement of a huge team along with top leadership is exemplary.
- Top management and all functionaries deserve appreciation for their restless efforts visible from information shared with the expert team.
- Infrastructural facilities are excellent and looks sufficient to move towards securing status of university of eminence with some more efforts.
- All criteria champions succeeded to display their rigorous efforts.
- The experts felt that KLEF has presented various NAAC metrics with 80% accuracy. The remaining 20% could be improved by fine-tuning certain formats, proofs, better quality pictures, and documents, etc. and offered to support in achieving highest marks in the NAAC 3rd cycle of accreditation.

Both the external experts, Dr. V. Venkaiah and Dr. P. Thrimurthy appreciated the efforts of the entire KLEF Family, particularly the IQAC team, for their dedicated work.

Agenda Item 1: ATR on the Last IQAC Advisory Committee meeting held on 27-06-2023.

The following resolutions were taken during the last IQAC Advisory Committee meeting held on 24-06-2022:

A. AQAR_2022-23) submission to NAAC.

AQAR_2022-23 was submitted on 7 August 2023, which is a pre-requisite to go for NAAC 3rd Cycle of Accreditation.

B. External audit on 5-years data of NAAC SSR (New 87 Metrics model).

External Peer Team consisting of renowned Management Guru and NAAC Consultant, Dr. N. Jayasankaran, Former Vice Chancellor, Kanchi University and Dr. S. Govind, Professor, Rajagiri Vidyapeetham conducted audit during 27–29 July 2023.

C. Review of Strategic plan (2021-2022 to 2025-2026) & resetting the targets.

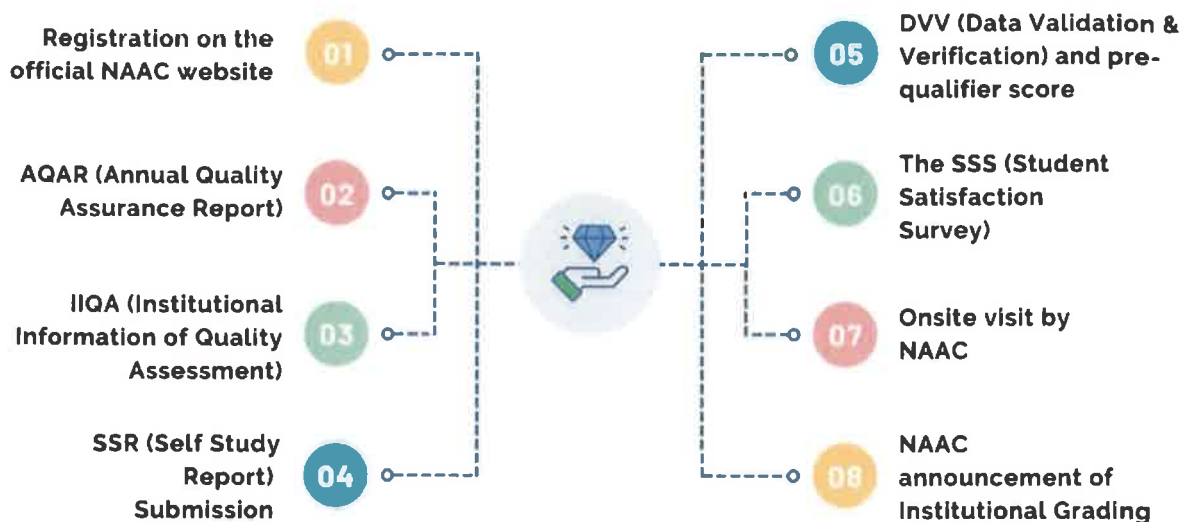
The Draft Strategic Plan is prepared for the period, 2021-26 and targets have been reset for various Dean and functionaries.

D. KLEF Annual Report Preparation and placing it in public domain.

Draft KLEF annual report is prepared and is under review. It will be finalized before the next Convocation and will be placed in public domain.

Agenda Item 2: Status report of 3rd cycle of NAAC – SSR preparation

Dr. K. Ramakrishna, Dean-Quality informed the members that Targets have been fixed for all Functionaries to achieve the best possible grade in the upcoming NAAC 3rd Cycle of Accreditation.



Dr K. Ramakrishna, Dean-Quality informed the members that the preparation of NAAC SSR-2023 is in full swing and the Hon'ble Vice-Chancellor is taking utmost care, providing useful inputs, and suggesting many precautionary steps to avoid mistakes. He informed the members that some work is pending with the University's website. Thus, IIQA will be submitted next week and hoped that SSR-2023 shall be submitted within the due date.

Agenda Item 3: ISO Surveillance certification is due in October 2023

Dr. K. Ramakrishna, Dean-Quality informed the members that ISO 21001:2018 Surveillance certification is due in October 2023 and will be addressed appropriately. ISO 21001 is based on ISO 9001 – Quality Management Systems, but it provides a specific framework for educational organizations. It also ensures improved satisfaction of the learners by improving the educational processes and ensuring conformity to learners' requirements.

Agenda Item 4: Vigilance Awareness Week 2023; Theme for 2023: "Say No to Corruption: Commit to the Nation".

Dr. K. Ramakrishna, Dean-Quality informed the members that Vigilance Awareness Week (VAW) is being celebrated every year and coincides with the birthday of Sardar Vallabhbhai Patel, known to be a man of high integrity. In pursuit of the vision of the Government of India to make a New India, the Central Vigilance Commission, as the apex integrity institution of the country, endeavours to promote integrity, transparency, and accountability in public life.

Activities:

- Integrity Pledge by all employees and stakeholders
- Conduct workshops/sensitization programmes for employees.
- Conduct various competitions such as debates, quizzes etc. for the employees and their families on issues relating to anti-corruption.
- Distribute pamphlets/handouts on preventive activities, whistle blower mechanism and other anti-corruption measures.

Outreach activities for public/citizens

- Organize human chains in central locations in the concerned cities/ towns/villages.
- Undertake activities such as walkathons/ marathons etc., which have visibility and mass appeal across all strata of society.

This year Vigilance Awareness Week will be celebrated during 30th October – 5th November 2023.

The external expert, Dr. V. Venkaiah appreciated the fact that KLEF has been celebrating Vigilance Awareness Week since 2016. He suggested to prepare a 1-minute video on various activities, which could be forwarded to the Hon'ble PM's "Mann Ki Baat" Programme. This suggestion is very well received by all the members.

Agenda Item 5: World Quality Day' 2023**Theme: "Realising your competitive potential"**

World Quality Week – 6th to 10th November 2023

World Quality Day – 9th November 2023 (Second Thursday of November)

Dr. K. Ramakrishna, Dean-Quality informed the members that IQAC-KLEF has been celebrating World Quality Day since 2016 and this year it will be celebrated on 9 November 2023. In this context, IQAC plans to conduct some of the following Activities:

- Quality Training Session
- Quality Contribution Awards
- Active Engagement and Message from Senior Management
- Quality Banners and Posters
- Quality Month Slogans
- Quiz /Essay /Poster Competitions

Agenda Item 6: Internal audit on SSR data

Dr. K. Ramakrishna, Dean-Quality informed the members that the Hon'ble Vice-Chancellor has asked IQAC to invite Dr. S. Govind, Professor, Rajagiri Vidyapeetham, who helped KLEF in the past, for couple of days next month for conducting audit on SSR data and to provide valuable inputs.

Agenda Item 7: Academic Administrative Audit

Dr. K. Ramakrishna, Dean-Quality informed the members that AAA was conducted by Dr. N. Jayasankaran and his team during 27-29 July 2023. The suggestions of the External expert team were well received and most of the suggestions are being implemented.

Agenda Item 8: Quality initiatives in Academics

Dr. K. Ramakrishna, Dean-Quality has proposed the following Initiatives, which fall under Academic Domain:

- ❖ To introduce 2-0-0-0 audit course on "Fundamentals of Calculus" to II B. Tech lateral entry students of all branches during II B. Tech – I semester.
- ❖ To introduce "English Communication" audit course with 2-0-0-0 for the interested I B. Tech students.
- ❖ Establish awards and recognition certificates to acknowledge students' achievements in academics, research, entrepreneurship, sports, and extracurricular activities.

Both the external experts felt that all three initiatives are good. Dr. P. Thrimurthy suggested doing some brainstorming and identifying better titles for the suggested two audit courses, if possible, and start implementing them from the coming Academic year, 2024-25. He suggested alternative title of "Dynamic Communication" for the English Communication audit course.

Dr. V. Venkaiah suggested to design the Curriculum of the English Communication audit course duly considering L-S-R-W Skills. He also suggested seeing 'Khan Academy Content, which is available free in the public domain.

Resolution: It is resolved that the Office of the Dean-Academics shall take up this initiative from the coming Academic Year_2024-25.

Responsible Persons: Dean-Academics.

Agenda Point 9: Status Report for Strategic Plan 2018-23 & Deployment of Strategic Plan 2023-28

The Dean of Quality provided the Status Report for the Strategic Plan 2018-23, highlighting the annual preparation of status reports and the subsequent development of remedial plans based on status, achievement, problems encountered and stakeholders' feedback. Additionally, he presented a draft Strategic Plan for the next 5 years (2023-28).

Resolution: The committee expressed satisfaction with KLEF's progress over the past 5 years (2018-23). Dr. V. Venkaiah commended the ongoing efforts toward continuous improvement, particularly in the development of remedial plans. The committee approved the five-year strategic plan for 2023-28 and tasked the Registrar with ensuring its effective implementation.

Agenda Point 10: Stakeholder's Feedback

The Dean-Quality reported that as continuous practice Stakeholder Feedback has been collected, analyzed, and utilized appropriately, and uploaded on the website.

Resolution: The committee expressed satisfaction with the progress.

Agenda Item 11: Any other item

Under this, the Dean-Quality, Dr. K. Ramakrishna informed the members that KLEF has fallen from 801-1000 rank in 2023 to 1201-1500 in the latest rankings released by Time Higher Education (T. H. E., 2024). He also mentioned that KLEF seems to have scored poorly under Consultancy. Dr. V. Venkaiah stated that KLEF suffers from its locational disadvantage in this aspect. Hence, he suggested that KLEF could start Consultancy Services Centers in a few big cities, viz. Hyderabad, Chennai, and Bangalore. KLEF could also appoint a few retired professionals and seek their support.

The meeting was adjourned with the Hon'ble Vice-Chancellor thanking the members for their cooperation.


Dr. K. Ramakrishna

(Dean-Quality)

To: All the Advisory Committee Members

Cc: IQAC File

DEAN (Quality)
K.L.E.F.
Green Fields, Vaddeswaram,
Guntur District, Pincode: 522 502.

45th IQAC Advisory Committee Attendees

Chairperson	Dr. G.P. Saradhi Varma	Vice Chancellor
Co- Chairperson	Dr. N. Venkatram	Pro Vice Chancellor - Administration
	Dr. A.V.S. Prasad	Pro Vice Chancellor
Director – IQAC	Dr. K. Ramakrishna	Dean - Quality
Advisor – IQAC	Dr. K. Koteswara Rao	Advisor - IQAC
Administrative Officers	Dr. K. Subba Rao	Registrar
	Dr. N. Venkatram	Dean - Academics
	Dr. Ch. Hanumantha Rao	Dean - Student Affairs
	Dr. V. Srikanth	Dean - Faculty & Staff Affairs
	Dr. V. Rajesh	Dean - Planning & Development
	Dr. B. Jaya Kumar Singh	Dean - Research & Development
	Dr. A. Srinath	Dean – Skill Development & Student Progression
	Dr. M. Kishore Babu	Dean - Management, Humanities & Sciences
	Mr. Harikiran Vege	Additional Dean - Academics
Management member	Sri Koneru Raja Harin	Vice - President, KLEF
External Experts	Dr. V. Venkaiah	Former Vice Chancellor - Krishna University
	Dr. P. Thrimurthy	Former Professor - Acharya Nagarjuna University
Senior Professors/Faculty	Dr. B. Sekhar Babu	Deputy Registrar, CSE
	Dr. K. Tata Rao	Librarian
Industrial Nominee	Er. Majeti V D Prasad	Managing Director-Technology Carelon Global Solutions, Hyderabad.
Local Society Nominee	Smt. K. Malleswari	Sarpanch, Vaddeswaram
Alumni Nominee	Dr. Y. Prasanth	Professor, CSE - Alumni
Student Members	Mr. Y.T.A. Venkata Subrahmanyam	Student, 2nd year EEE, 2200060020
	Mr. Nayan Deep Votra	Student, 2nd year CSA, 2200520121

Dr. K. Ramakrishna
(Dean-Quality)